

YOUTH 2011

PURDUE UNIVERSITY • JULY 13 - 17 • SACRAMENTO, CA • JULY 27 - 31

Exhibitor Registration Agreement

Contact Information

Organization _____

Authorized Contact _____ Title _____

Street Address _____

City/State/Zip _____

Email Address _____

Daytime Phone # (____) _____ Evening Phone # (____) _____

Website _____

Registration

A booth consists of a 10' X 10' space with pipe and drape, a table, and two chairs. Extras such as electricity, monitors, internet, etc. will be available for an additional cost.

(10'x10' booth space is limited to 20 booths at Purdue and is on a first come basis. Other booth space is 8' x 8')

Item	Cost		# Booths	=	Total
Vendor One Event (sales booth)	\$550	X	_____	=	\$ _____
Vendor Two Events (sales booth)	\$990	X	_____	=	\$ _____
Exhibitor One Event (display booth)	\$450	X	_____	=	\$ _____
Exhibitor Two Events (display booth)	\$800	X	_____	=	\$ _____
GRAND TOTAL					\$ _____

Details on advertising and sponsorship options and pricing is also available. Please indicate if you would like to receive information on these options to promote your organization.

Yes, I would like this information sent to me. **No**, I am not interested in this option.

Credit Card Payment:

Name on Card: _____ Type of Card: _____

Card # _____ Exp. Date: _____ Amt. to charge on card \$ _____

Signature: _____ Date: _____

Payment by Check: Make checks payable to "GBOD" and attach to this form.

*Mail payments to: General Board of Discipleship/Young People's Ministries
1908 Grand Ave. Nashville, TN 37212*

Deadlines:

Purdue: May 13, 2011

Sacramento: May 27, 2011

We do expect exhibit hall spaces to sell out quickly for both events. Please book early.

Booth Space Details:

- Your booth will include a table, two chairs, and pipe and drape arrangement.
- In Sacramento, the exhibit hall will be located in the main hall between the big session area and the recreation area right in the middle of all the action. Booths are 10'x10'.
- At Purdue, the exhibit hall will be in the South Ballroom. This is located in the Memorial Union Hall where many activities will take place and connected to the campus hotel. The first 20 organizations registering will receive 10'x10' space. The rest of the booth spaces will measure 8'x8'.

Reserving a Booth:

- Booth space will be assigned on a first-come first-reserved basis until full.
- Youth 2011 staff reserves the right to booth placement.
- Booth fee must be paid for in full to reserve booth space.

Type	One event	Both Events	
Vendor	\$550	\$990	\$495 / event
Exhibitor	\$450	\$800	\$400 / event

*A **Vendor** is defined as one who is selling a product, service, or any other item.*

*An **Exhibitor** is defined as one who is providing information about their organization, company, agency, etc.*

Purdue

Booth Set Up:

July 12, 6:00 – 10:00 p.m.

July 13, 8:00 a.m. – 12:00 noon

EXHIBIT HALL HOURS

July 13

2:00 – 6:30 p.m. and 9:45 – 10:45 p.m.

July 14

9:00 a.m. – 1:00 p.m. and 2:45 – 7:00 p.m.

July 15

9:00 a.m. – 1:00 p.m. and 2:45 – 7:00 p.m.

July 16

10:00 a.m. – 3:30 p.m.

Booth Teardown:

July 16, 3:30 – 6:00 p.m.

Sacramento

Booth Set Up:

July 26, 5:30 – 9:30 p.m.

July 27, 8:00 a.m. – 12:00 noon

July 27

2:00 – 6:30 p.m. and 9:45 – 10:45 p.m.

July 28

9:00 a.m. – 1:00 p.m. and 2:45 – 7:00 p.m.

July 29

9:00 a.m. – 1:00 p.m. and 2:45 – 7:00 p.m.

July 30

10:00 a.m. – 1:30 p.m.

Booth Teardown:

July 30, 1:30 – 3:45

** Scheduled hours are tentative and subject to change.*

For more information contact Blake Thornell: bthornell@gbod.org 615-340-1780

Extras for Booth Space

All extras must be reserved prior to arrival on site. Electricity, internet, extra furnishings, and more will be available at an additional charge. More information on pricing and reserving these extras will be sent to you as it becomes available.

Cancellations

Booth space reservations are refundable minus a \$200 cancellation fee at least three weeks prior to move in. Cancellations can only be made by the person listed as contact and must be submitted in writing. No refunds will be given within three weeks of move-in date for the event.

Registration and Lodging Options

Once approved, we will provide you with a registration form. This will allow us to capture needed information to make name badges, signage, etc. Purdue exhibitors will also be able to select and reserve lodging on this form. Sacramento exhibitors will reserve lodging on their own, see below. Exhibitors are responsible for paying for their own lodging.

Sacramento –We offer a wide range of hotels at varying price levels. Many are within easy walking distance of the Convention Center and free shuttle service is offered to the other properties. These hotels offer significant discounts off normal room rates. A list is provided...

<http://www.conf.purdue.edu/youth2011/CAHotels.asp>

Purdue offers on campus lodging in the Union Club Hotel or in campus dorms (separate dorms from where youth are lodged.) The hotel is attached to the Memorial Union where the exhibit hall will be located. Off-campus hotel lodging is also available. For more information, contact youth2011@purdue.edu

Other Booth Information

Freebies: Giveaways are allowed and welcomed at any booths. You are encouraged to hand out items as a way to attract young people to the booth.

Approval: All booths must meet the standards of the United Methodist Church. If for any reason an organization is not approved, notice will be given in a timely manner and any funds received by Youth 2011 will be refunded to the organization.

Event Attendance: You will receive One Full Admission badge per booth. This gives you admission to the main room where Bible Study and Worship will be held and to workshops and late night options. You will also receive two exhibitor badges per booth. If extra exhibitor badges are needed, please let us know.

Additional Guidelines: Music and video is allowed at booths, but must be kept at a level as to not disturb other exhibitors or event activities. Decoration and display items must remain within the purchased space.

Vendors Only – Please list any items you will sell at your booth.

AGREEMENT

We understand that this application is binding on both parties on the date last written below when accepted and signed by YOUTH 2011. All space is assigned on a first-come, first-served basis, and at YOUTH 2011 discretion. All correspondence from YOUTH 2011 will be sent to the authorized contact listed above. The terms of this agreement may not be changed except in writing and signed by the parties.

COPYRIGHTS, ROYALTIES, AND TRADEMARKS.

Display sponsor warrant that no music, literary or artistic work or other property protected by copyright will be performed, reproduced or used, nor will the name of any entity protected by trademark be reproduced or used during the event unless written permission for the copyright or trademark holder has been obtained.

AUTHORIZED SIGNATURE

By signing below I am confirming that I have read and understand the guidelines and agree to the policies and parameters of the Youth 2011 Exhibit Area.

Signature: _____ Date: _____